

*Limited Scope Legal Service Intake Form*

1. Name and Location of Business:

2. Name of Business Owner/Representative and Contact Information:

3. Description of Business:

4. Years in Business:

5. Avg. monthly revenue in 2019:

6. Avg. monthly revenue currently:

7. Total (estimated) Household Income of each owner and household size:

8. Preferred language for the consultation:

9. Optional: We request demographic information in order to better understand how the pandemic is effecting our city businesses and how to improve the relief program. Answers are confidential and have no impact on eligibility for services.

a. Age:

b. Race

c. Identify as LGBTQ? Y / N

d. Do you have a disability? Y / N

e. Are you a veteran? Y / N



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10. How has your business been effected by the coronavirus pandemic?

11. Do you need help navigating loan and grant programs, and if so, which?

12. Briefly describe each of the legal issues you are facing (e.g., contract, tax, lease, employment, intellectual property, insurance, etc.)